

**COMANCHE COUNTY CONSOLIDATED HOSPITAL DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES**

DATE: May 28, 2024

TIME: 6:00 PM

PLACE: Legacy Estate Family Meeting Room

DIRECTORS PRESENT: Joe Locke, Gil Gilbert, Kimberly Lampman, George Bingham, Marvin McKinnon, and Jerry Morgan.

OTHERS PRESENT: Nikki Stark, CEO, Susan Ruiz (Legacy CNO), Kristine Bremer (Business Development Director), Kevin Burch (EMS)

GUESTS: Jon Awbrey (DeLeon Free Press)

1. Call to Order:

Joe Locke, President, declared a quorum present and called the meeting to order at 6:00 p.m.

2. Public Comments – Limit 5 Minutes Per Speaker -

There were no public comments.

3. Review/Approve April 30, 2024 Meeting Minutes -

Mr. Locke presented the Board Minutes from April 30, 2024.

George Bingham made a motion to approve the minutes with corrections; Marvin McKinnon seconded the motion, and the motion was carried unanimously.

4. Swear in George (Gil) Gilbert & Joe Locke for their New Terms -

Kimberly Lampman read the Oath of Office to George (Gil) Gilbert and Joe Locke.

5. Discuss/Elect New CCCHD Board Officers –

Marvin McKinnon made a motion to re-elect the same officers as before, George Bingham seconded, and the motion passed unanimously.

Joe Locke as President, Gil Gilbert as Vice President, and Kimberly Lampman as Secretary.

6. Discuss/Approve Submission of Grant Application to TX HHSC Rural Hospital Stabilization Grand Program -

Kristine Bremer discussed the TX HHSC Rural Hospital Stabilization Grant Application with the Board, and it must meet 3 of 4 criteria.

Jerry Morgan made a motion to accept submission of grant application, George Bingham seconded, and the motion passed unanimously.

7. Discuss/Approve any changes to the indigent Care Contribution to CCMC –

Nikki discussed the legal language from the attorney.

Sec. 1074.101. DISTRICT RESPONSIBILITY. The district has full responsibility for operating all hospital facilities and providing medical and hospital care for the district's needy residents.

Added by Acts 2011, 82nd Leg., R.S., Ch. 70 (S.B. [1147](#)), Sec. 1.01, eff. April 1, 2013.

Sec. 1074.111. OPERATING AND MANAGEMENT CONTRACTS. The board may enter into an operating or management contract relating to a district facility.

Added by Acts 2011, 82nd Leg., R.S., Ch. 70 (S.B. [1147](#)), Sec. 1.01, eff. April 1, 2013.

Gil Gilbert made a motion to suspend the May \$84K payment to CCMC and re-evaluate it in June. Marvin McKinnon seconded, and the motion passed unanimously.

8. Rising Star and Whitestone Update –

Nikki Stark presented the updates on the Rising Star flood and the Whitestone electrical fire.

Rising Star was flooded by the local rains and while Serv Pro was trying to get all the water out of the building the clinic used the mobile trailer to see patients from Monday-Thursday.

Whitestone experienced an electrical fire in the laundry room which made the alarm / sprinklers go off and the sprinkler in the laundry room would not shut off causing a flood in that particular area. Residents were evacuated to a local church, the Best Western and some went home with relatives. Best Western has given us a special rate due to the situation and Whitestone staff is still caring for the residents.

9. Administrative Reports

a. CFO Reports

1. Review / Approve April 2024 CCCHD Financial Reports -

Nikki Stark presented the CCCHD financial report for April 2024. Total Patient Revenue: \$310,271.36 Budget: \$578,493.00 Variance (-\$268,221.64). Total Deductions from Revenue: \$169,951.86 Budget: \$221,294.00 Variance (\$51,342.14). Total Operating Revenue: \$140,519.50 Budget: \$357,199.00 Variance (-\$216,679.50). Total Operating Expenses: (-\$535,181.00) Budget: \$618,279.00 Variance \$135,256.70, Non-operating Revenue & Expenses: \$223,295.47 Budget: \$392,501.00 Variance: (-\$169,206.00) Actual Net Income (-\$311,855.54), Budget: \$131,421.00 Variance (-\$443,305.54).

Review / Approve April 2024 Legacy Estate Financial Reports -

Nikki Stark presented the Legacy Estate financial report for April 2024. Total Patient Revenue: \$293,171.36 Budget: \$315,126.00 Variance (-\$21,954.64). Total Deductions from Revenue: \$169,951.86 Budget: \$221,294.00 Variance \$51,342.14. Total

Operating Revenue: \$123,419.50 Budget: \$93,832.00 Variance \$29,587.50. Total Operating Expenses: \$350,199.10 Budget: \$301,813.00 Variance (-\$48,386.10), Non-operating Revenue & Expenses: \$223,295.00 Budget: \$392,501.00 Variance: (-\$169,206.00, Actual Net Income (-\$3,484.60), Budget: \$184,520.00 Variance (-\$188,004.60).

Review / Approve April 2024 Whitestone Financial Reports -

Nikki Stark presented the Whitestone financial report for April 2024.

Total Operating Revenue: \$17,100.00 Budget: \$263,367.00 Variance (-\$246,267.00).

Total Operating Expenses: \$325,501.41 Budget: \$316,467.00 Variance (-\$9,034.41),

Non-operating Revenue & Expenses: \$0.47 Budget: \$0.00 Variance: \$0.00 Actual Net Income (-\$308,400.94), Budget: (-\$53,100.00), Variance (-\$255,300.94).

Jerry Morgan said that his point of view on the Whitestone financials that he believes the district's loan of \$160K should not be categorized as income.

Marvin McKinnon made a motion to approve the April 2024 Financial Reports, George Bingham seconded, and the motion was carried unanimously.

b. Human Resources -

April 2024 Human Resources Reports -

Nikki Stark reported on the April 2024 Human Resources Report.

Compliance -

There were no compliance issues reported for CCCHD during the month of April.

Staffing -

New Hires -

- Resident Care Attendant - Whitestone PRN - 1 (Replacement)
- CNA - Legacy Estate FT - 3 (New Positions)
- Nurse Tech - Legacy Estate PRN - 1 (New Position)
- Cooks - Legacy Estate PRN 2 (New Positions)
- Registered Nurse - Legacy Estate FT - 1 (New Position)
- Paramedic - EMS FT - 1 (Replacement)

Resignations / Terminations -

- EMT Intermediate FT
- Dietary Aide FT - Whitestone

Turnover Rate - 2.2%

Open Positions -

- FT Dietary Aide - Whitestone
- FT RNs - Legacy
- FT LVNs - Legacy
- FT Housekeepers - Legacy
- FT Laundry Aides - Legacy
- FT Dietary Cooks / Aides - Legacy
- FT CNAs - Legacy

c. **Clinical Reports**

1) **April 2024 EMS Report –**

Kevin Burch presented the EMS report for the month of April 2024.

There were 157 runs; compared to 153 in 2023 - 63 transfers.

Received the new Sapphire IV Pumps – grant paid for them effective 6/1/24.

DeLeon is now staffing double medic trucks, allowing medics to rotate driving and caring for the patient on the way during transfers, as there have been a lot of transfers recently.

2) **April 2024 Ambulance Mileage Report -**

Medic 1 – 207,487 miles on it.

DeLeon Unit# 251 – 186,619 miles on it.

DeLeon Reserve Unit# 252 – 191,784 miles on it.

New Unit# 253 – 19,946 miles on it.

White Backup Unit# 254 – 120,732 miles on it. (New Transmission/covered by grant)

3) **Review/Approve to Open Bids for Retired Ambulance -**

No bids were received. Nikki said that legal stated that we could donate to a non- profit organization if no bids were received, and the board approved it.

d. **Security & Community Paramedic**

1) **Security Report April 2024**

Nikki - Carla is at a conference and not present so there is no report.

e. **Nursing Home Report**

1) **Nursing Home Update -**

Susan Ruiz stated that we had a survey and we passed with no deficiencies, and that is rare in the nursing home world.

We have 5 residents at this time, goal is to have 9 by the end of the week.

Nikki stated that wages had to be reviewed on hiring seasoned staff.

Judge Davis helped by getting state here for survey on Thursday and Friday.

f. **Whitestone Update**

The census for Whitestone is currently 19.

g. **CEO Report**

1) **Discuss changing the June Board Meeting Date –**

Nikki stated that she would be out at a conference in Washington and wanted to know if the board meeting could be moved up a week or delayed a week. After discussion, it was decided to have the June CCCHD Board Meeting on Tuesday, July 2, 2024.

10. **Other Business**

None

11. **Adjourn Meeting**

The meeting was adjourned at 7:29 P.M. by President Joe Locke.



Joe Locke – CCCHD Board President

7-2-24

Date