

**COMANCHE COUNTY CONSOLIDATED HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES**

**DATE:** April 30, 2024

**TIME:** 6:00 PM

**PLACE:** Legacy Estate Family Meeting Room

**DIRECTORS PRESENT:** Joe Locke, Gil Gilbert Kimberly Lampman, George Bingham, Marvin McKinnon, and Jerry Morgan.

**OTHERS PRESENT:** Nikki Stark, CEO, Raphel Saenz (EMS for Clint Davis), and Susan Ruiz (Legacy CNO), Carla Cantu, (Emergency Management & Security Director) Robert Herron, (IT Director), Missy Thompson, (Executive Assistant)

**1. Call to Order:**

Joe Locke, President, declared a quorum present and called the meeting to order at 6:02 p.m.

**2. Public Comments – Limit 5 Minutes Per Speaker**

There were no public comments.

**3. Review/Approve February 27, 2024 Meeting Minutes**

Mr. Locke presented the Board Minutes from February 27, 2024.

Jerry Morgan made a motion to approve the minutes; George Bingham seconded the motion, and the motion was carried unanimously.

**4. Discuss /Approve EDC Application**

Rachel Thompson discussed the EDC application to the board; and another transport van for the nursing home was discussed to help people in the community make it to their appointments. After a short discussion it was agreed that it was worth a try to see if the EDC might help.

Marvin McKinnon made a motion to submit the EDC application; Jerry Morgan seconded and the motion passed unanimously.

**5. Administrative Reports**

**a. CFO Reports**

**1. Review / Approve February 2024 Financial Reports -**

Nikki Stark presented the financial report for February 2024. Total Patient Revenue: \$283,147.14 Budget: \$578,493.00. Variance -\$295,345.86. Total Deductions from Revenue: \$183,560.45 Budget: \$221,294.00 Variance (\$37,732.55). Total Operating Revenue: \$148,020.03 Budget: \$357,199.00 Valiance (-\$209,179.07). Total Operating Expenses: \$548,327.50 Budget: \$618,279.00 Variance \$139,235.47, Non-operating

Revenue & Expenses: \$384,583.38 Budget: \$392,502.00 Variance: (-\$7,918.62) Actual Net Income \$15,724.09, Budget: \$131,430.00) Variance (-\$147,154.09).

Jerry Morgan made a motion to approve the February 2024 Financial Reports, George Bingham seconded, and the motion was carried unanimously.

**b. Human Resources -**

**2. February 2024 Human Resources Reports –**

Nikki Stark reported on the February 2024 Human Resources Report.

**Compliance –**

There were no compliance issues reported for CCCHD during the month of January.

**Staffing –**

New Hires – Legacy Estate

- Licensed Vocation Nurse – PRN (New Position)
- COTA – PRN (New Position)
- Physical Therapy Assistant – PRN (New Position)
- Receptionist – PRN (New Position)
- Physical Therapist – PRN (New Position)
- CNA – PRN (New Position)
- Housekeeper – PRN (New Position)
- Speech Pathologist – PRN (New Position)

Resignations / Terminations – None

Turnover Rate – 0.0%

Open Positions –

- FT Dietary Aide – Whitestone
- FT Security Officer
- FT RNs - Legacy
- FT LVNs - Legacy
- FT Housekeeping - Legacy
- FT Laundry Aides – Legacy
- FT Dietary Cooks / Aides – Legacy
- FT CNAs - Legacy

**c. Clinical Reports**

**1) February 2024 EMS Report –**

Clint Davis presented the EMS report for the month of February 2024  
There were 153 runs; compared to 120 in 2023.

Fully staffed at this time.

**2) February 2024 Ambulance Mileage Report -**

Medic 1 – 207,439 miles on it.

DeLeon Unit# 251 – 183,060 miles on it.

DeLeon Reserve Unit# 252 – 191,742 miles on it.

New Unit# 253 – 16,456 miles on it.

White Backup Unit# 254 – 117,194 miles on it.

Reserve Unit# 118,000 miles on it and will be put up for sale via bidding process or option to donate to charity if no bids.

**d. Security & Community Paramedic**

1) Security Report February 2024

Nikki introduced Carla Cantu as the new CCMC / CCCHD Health Care System Director. 55 van rides and 4 calls for security incidents were called in.

2) Community Paramedic February 2024 Report

Nothing to report for Community Paramedic. Carla discussed that the Community Paramedic program will be upgraded in case for the Solar Eclipse event coming on April 8th.

**e. Nursing Home Report**

1) Nursing Home Update -

Open houses on Thursday, March 7<sup>th</sup> & Friday, March 8<sup>th</sup> went very well.

On Tuesday, April 2<sup>nd</sup> we will be having a First Responder Event at the nursing home to show all local FDs and others the layout of the nursing home.

The Life Safety Code Survey was completed on March 27<sup>th</sup>, and we passed. On Thursday our first 3 residents moved in and are ecstatic about their new living quarters.

81 people currently are on the waiting list; 90% were not current Comanche County residents and but are wanting to come home.

We currently have 288 policies that need to be reviewed by the board and approved; we will start bringing a few at a time for your review.

**f. Whitestone Update**

The census for Whitestone is currently 18; 1 Medicaid resident has moved in and is waiting for another one to be approved.

**g. CEO Report**

Nikki Stark reported that all the clinics were doing very well and breaking records. The hospital had a gross profit of \$6.4M cash on hand for February 2024. \$492k net profit, \$716 YTD.


We will be breaking ground on the Retail Pharmacy on March 29<sup>th</sup> and should be open in 6-8 months.

**6. Other Business**

None

**7. Adjourn Meeting**

The meeting was adjourned at 7:12 P.M. by President Joe Locke.

  
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Joe Locke – CCCHD Board President

4-30-24  
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Date